# *First Name and Surname of the first author (Times New Roman 10, Italic)[[1]](#footnote-1)*

# *First Name and Surname of the second author (Times New Roman 10, Italic)[[2]](#footnote-2)*

**title of the paper**

**(Times New Roman 12, Bold, All Caps, Centered, Before 9, After 12 pt)**

***Abstract****:* *The abstract should not exceed 250 words. It should state the aim and the achieved results of the study*. *(Times New Roman, 9 pts, Italic, Single-spaced, Centered)*

***Keywords****: up to 5 keywords in lowercase and separated by semicolon (Times New Roman, 9 pts, Italic, Justified)*

**JEL:** *Choose them from* [*https://www.aeaweb.org/econlit/jelCodes.php?view=jel*](https://www.aeaweb.org/econlit/jelCodes.php?view=jel)*. Separate JEL codes with a semicolon (Times New Roman, 9 pts, Italic, Justified)*

1. **Title (Times New Roman 10, Bold, Before 12 pt, After 12 pt, Justified, Numbered, Hanging 0.5 cm)**

**First paragraph after the title.** Copy and paste from your paper. Copy and paste from your paper. Copy and paste from your paper. Copy and paste from your paper. Copy and paste from your paper. *(Times New Roman, 10 pts, Justified, Before 6 pt, After 6 pt)*

**Second paragraph after the title.** Copy and paste from your paper. Copy and paste from your paper. Copy and paste from your paper. Copy and paste from your paper. Copy and paste from your paper. *(Times New Roman, 10 pts, Justified, Before 6 pt, After 6 pt)*

* 1. *Sub-Title in each title (Times New Roman 10, Italic, Before 6 pt, After 6 pt, Justified,* *Numbered, Hanging 0.75 cm)*

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1. **Title (Times New Roman 10, Bold, Before 12 pt, After 12 pt, Justified, Numbered, Hanging 0.5 cm)**

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***Citation in text***

Citation is placed in the text (**not as footnote**) like this:

For a source with one author – (Diener, 2000),

For a source with two authors – (Ivanov, Petrov, 2023),

For a source with more than two authors – (Haerani et al., 2019).

***Tables and Figures***

The title of the table/figure should be **above** it *(Times New Roman, Bold, Italic, 10 pts, Centered)*. The source should be located immediately **below** the table/figure *(Times New Roman, Italic, 8 pts, Centered)*.

Tables and figures should be numbered consecutively (with Arabic numbers), centered.

All tables/figures should be cited in the text to which they refer (if possible before the relevant table/figure).

***Examples:***

***Table 1. Title*** *(Times New Roman 10, Bold, Italic, Centered, Before 6 pt, After 6 pt)*

|  |  |  |  |
| --- | --- | --- | --- |
| Column 1 title  *(Times New Roman, 8 pts, left)* | Column 2 title  *(Times New Roman, 8 pts, centered)* | Column 3 title  *(Times New Roman, 8 pts, centered)* | Column 4 title  *(Times New Roman, 8 pts, centered)* |
| Title  *(Times New Roman, 8 pts, left)* | Text & numbers  *(Times New Roman, 8 pts, right)* | Text & numbers  *(Times New Roman, 8 pts, right)* | Text & numbers  *(Times New Roman, 8 pts, right)* |
| Title  *(Times New Roman, 8 pts, left)* | Text & numbers  *(Times New Roman, 8 pts, right)* | Text & numbers  *(Times New Roman, 8 pts, right)* | Text & numbers  *(Times New Roman, 8 pts, right)* |
| Title  *(Times New Roman, 8 pts, left)* | Text & numbers  *(Times New Roman, 8 pts, right)* | Text & numbers  *(Times New Roman, 8 pts, right)* | Text & numbers  *(Times New Roman, 8 pts, right)* |

*Source: Times New Roman 8, Italic, Centered, Before 3 pt.*

***Figure 1. Title*** *(Times New Roman 10, Bold, Italic, Centered, Before 6 pt, After 6 pt)*



*Source: Times New Roman 8, Italic, Centered, Before 3.*

Figures should be center aligned. Add figures as pictures with highest possible resolution. Use only black & white figures. All figures should be placed on portrait-oriented pages.

***Formulas***

Formulas are created in MS Equation 3.0 or MathType. Equations should be left aligned in the first column of the single-row-two-columns table (see the example below). The table with equation should be set for 6 pt Before and 6 pt After. The equations are consecutively numbered, with Arabic numbers in parentheses, in the second column of the table, right aligned (see the model below).

***Example:***

|  |  |
| --- | --- |
|  | (1) |

where:

*…* is …………….;

… – …………….;

***Footnotes***

Text, text, text, text.[[3]](#footnote-3)

**Notes**

Place any notes here (if any).

**Acknowledgments**

Place any acknowledgment here (if any).

**Funding**

Place any a research funding information here (if any).

**Contribution of individual authors**

Please, indicate the role and the contribution of each author.

***Example:***

John Smith, Donald Smith carried out the simulation and the optimization.

George Smith has implemented the Algorithm 1.1 and 1.2 in C++.

Maria Ivanova has organized and executed the experiments of Section 4.

George Nikolov was responsible for the Statistics.

**Conflict of Interests**

Place any statement of conflict of interests in line with your signed *Author’s Declaration*.

**References**

Reference list should be in **LATIN** letters *(Times New Roman, 8 pts, Single-spaced, Justified,* ***Hanging 1 cm****).*

The list of references should be arranged in alphabetical order.

DOI number, if available, is provided at the end of the source entry.

**All** in-text citations **should** be included in the references, following the rules of citation and arrangement as specified below. **Do not** **include unpublished sources and sources not cited in the text. Self-citation is** **not recommended**.

**DO NOT insert citations automatically.**

***EXAMPLES***

**BOOK**

Author’s Surname, Initial. (Year). Title. Edition (only if not 1st edition). Place of publication (city, not country): Publisher.

Barker, R., Kirk, J., Munday, R. J. (1988). Narrative Analysis. 3rd ed. Bloomington: Indiana University Press.

Soros, G. (1966a). The Road to Serfdom. Chicago: University of Chicago Press.

**CHAPTER IN BOOK / ARTICLE IN COLLECTION**

Author’s Surname, Initial. (Year). Title. – In: Author’s Surname, Initial. (ed(s).). Title of book/collection. Place of publication (city, not country): Publisher, pp. …. *(citation of pages is mandatory)*

Samson, C. (1970). Problems of information studies in history. – In: Stone, S. (ed.). Humanities Information Research. Sheffield: CRUS, pр. 44-68.

**E-BOOK**

Author’s Surname, Initial. (Year). Title. Place of publication (city, not country): Publisher. Available at: link [Accessed date].

Department of Health. (2008). Health inequalities: progress and next steps*.* London: Department of Health. Available at: http://www.dh.gov.uk/en/Publicationsandstatistics/Publications/PublicationsPolicyAndGuidance/DH\_085307 [Accessed 9 June 2008].

**ARTICLE IN JOURNAL**

Author’s Surname, Initial. (Year). Title. – Journal name, Vol.(N), pр. …. *(citation of pages is mandatory)*

Boughton, J. M. (2002). The Bretton Woods Proposal: an In-depth Look. – Political Science Quarterly, 42(6), pp. 564-578.

**E-ARTICLE**

Author’s Surname, Initial. (Year). Title. – Journal name [online]. Available at: link [Accessed date].

Kipper, D. (2008). Japan’s New Dawn. – Popular Science and Technology [online]. Available at: http://www.popsci.com/popsci37b144110vgn/html [Accessed 22 June 2009].

**ARTICLE IN NEWSPAPER**

Author’s Surname, Initial. (Year). Title. – Newspaper, date and month, page number and column.

Slapper, G. (2005). Corporate Manslaughter: New Issues for Lawyers. – The Times, 3 Sep, p. 4b.

**ONLINE NEWSPAPER**

Author’s Surname, Initial. (Year). Title. – Newspaper [online] Date. Available at: link [Accessed date].

Chittenden, M., Rogers, L., Smith, D. (2003). Focus: ‘Targetitis ails NHS. – Times Online [online] 1 June. Available at: http://www.timesonline.co.uk/tol/news/uk/scotland/article1138006.ece [Accessed 17 March 2005].

**OTHER SPECIFICS OF THE PAPER**

**Page Setup:**

* Paper size – A4
* All pages – PORTRAIT-orientation
* Margins:
* top – 5.5 cm (2.17 inch)
* bottom – 5.5 cm (2.17 inch)
* left – 4 cm (1.58 inch)
* right – 4 cm (1.58 inch)
* header – 4.5 cm (1.77 inch)
* footer – 4.5 cm (1.77 inch)
* Different first page
* Different odd and even page

**Page Numbers:** Outside (Times New Roman, 8 pt)

1. *First Name and Surname of the first author, academic position, scientific degree, affiliation, email. The name of the Institute, Academy or University is written in full (abbreviations are not allowed). (Times New Roman 9, Italic, Justified).* [↑](#footnote-ref-1)
2. *First Name and Surname of the second author, academic position, scientific degree, affiliation, email. The name of the Institute, Academy or University is written in full (abbreviations are not allowed). (Times New Roman 9, Italic, Justified).* [↑](#footnote-ref-2)
3. Copy and paste from your paper. *(Times New Roman, 8 pts, Single-spaced, Justified)* [↑](#footnote-ref-3)